

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency’s annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency’s Virtual Store account
- 7.0 Should there be changes in the agency’s CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: CITY OF ILAGAN WATER District	Agency Code/UACS: _____	Contact Person: SHERWIN B. QUIJANO
Region: _____	Organization Type: Government Owned & Controlled Corporation	Position: General Manager C
Address: Maharlika Highway, Brgy. Osmeña, City of Ilagan, Isabela		E-mail : waterdistrict_ilagan@yahoo.com
		Telephone/Mobile Nos: 783232310

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
PESTICIDES OR PEST REPELLENTS																											
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	4	3	4	11	1,532.96	4	4	4	12	1,672.32	4	4	4	12	1,672.32	4	3	4	11	1,532.96	46.00	139.36	6410.56	
PERFUMES OR COLOGNES OR FRAGRANCES																											
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	2	2	2	6	908.58	2	2	2	6	908.58	2	2	2	6	908.58	2	2	2	6	908.58	24.00	151.43	3634.32	
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	66.56	0.00	
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	12	12	12	36	13,965.12	12	12	12	36	13,965.12	12	12	12	36	13,965.12	12	12	12	36	13,965.12	144.00	387.92	55860.48	
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	43.58	0.00	
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	0.00	
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00	
COLOR COMPOUNDS AND DISPERSIONS																											
8	12171703-SI-P01	INK, for stamp pad	bottle	2	2	0	4	126.08	2	0	0	2	63.04	1	0	0	1	31.52	1	0	0	1	31.52	8.00	31.52	252.16	
FILMS																											
9	13111203-AC-F01	ACETATE	roll	1	0	0	1	847.82	0	0	0	0	0.00	1	0	0	1	847.82	0	0	0	0	0.00	2.00	847.82	1695.64	
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00	
11	13111201-CF-P02	CARBON FILM, legal	box	1	0	0	1	208.52	1	0	0	1	208.52	1	0	0	1	208.52	0	0	0	0	0.00	3.00	208.52	625.56	
PAPER MATERIALS AND PRODUCTS																											
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	83.72	0.00	
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00	
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	2	2	2	6	6,177.60	2	2	2	6	6,177.60	2	2	2	6	6,177.60	2	2	2	6	6,177.60	24.00	1029.60	24710.40	
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
MEDICAL THERMOMETERS AND ACCESSORIES																											
53	41112224-TG-T02	THERMOGUN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	2532.40	0.00		
LIGHTING AND FIXTURES AND ACCESSORIES																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	20	0	0	20	4,116.40	20	0	0	20	4,116.40	20	0	0	20	4,116.40	20	0	0	20	4,116.40	80.00	205.82	16465.60	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	5	0	0	5	410.80	5	0	0	5	410.80	5	0	0	5	410.80	5	0	0	5	410.80	20.00	82.16	1643.20	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
56	41111604-RU-P02	RULER, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17.68	0.00	
CLEANING EQUIPMENT AND SUPPLIES																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	4	4	4	12	1,082.64	4	4	4	12	1,082.64	4	4	4	12	1,082.64	4	4	4	12	1,082.64	48.00	90.22	4330.56	
58	47131604-BR-S01	BROOM, soft, tambo	piece	2	0	0	2	272.48	2	0	0	2	272.48	1	0	0	1	136.24	1	0	0	1	136.24	6.00	136.24	817.44	
59	47131604-BR-T01	BROOM, stick, ting-ting	piece	3	0	0	3	54.60	3	0	0	3	54.60	2	0	0	2	36.40	2	0	0	2	36.40	10.00	18.20	182.00	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	4	4	4	12	499.20	4	4	4	12	499.20	2	2	2	6	249.60	2	2	2	6	249.60	36.00	41.60	1497.60	
61	47131805-CL-P01	CLEANSER, scouring powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23.92	0.00	
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	5	5	3	13	107.90	5	5	3	13	107.90	5	5	2	12	99.60	5	5	2	12	99.60	50.00	8.30	415.00	
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	5	5	3	13	703.04	5	5	3	13	703.04	5	5	2	12	648.96	5	5	2	12	648.96	50.00	54.08	2704.00	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	3	3	3	9	1,160.64	3	3	3	9	1,160.64	3	3	3	9	1,160.64	3	3	3	9	1,160.64	36.00	128.96	4642.56	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	1	0	0	1	24.83	0	0	0	0	0.00	1	0	0	1	24.83	1	0	0	1	24.83	3.00	24.83	74.49	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	2	2	2	6	787.50	2	2	2	6	787.50	2	2	2	6	787.50	2	2	2	6	787.50	24.00	131.25	3150.00	
67	73101612-HS-L01	LIQUID HAND SOAP, 500ml	bottle	2	2	2	6	617.76	2	2	2	6	617.76	2	2	2	6	617.76	2	2	2	6	617.76	24.00	102.96	2471.04	
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	309.76	0.00	
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	120.12	0.00	
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2288.00	0.00	
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	1	0	0	1	124.80	1	0	0	1	124.80	1	0	0	1	124.80	1	0	0	1	124.80	4.00	124.80	499.20	
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	123.76	0.00	
73	47131501-RG-C01	RAGS, all cotton	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	53.82	0.00	
74	47131602-SC-N01	SCOURING PAD	pack	2	2	2	6	673.92	2	2	2	6	673.92	2	2	1	5	561.60	1	1	1	3	336.96	20.00	112.32	2246.40	
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	5	5	5	15	2,020.20	10	10	5	25	3,367.00	10	5	5	20	2,693.60	5	5	5	15	2,020.20	75.00	134.68	10101.00	
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	1	0	0	1	27.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	27.96	27.96	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00	
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	1	0	0	1	42,390.40	2	0	0	2	84,780.80	2	0	0	2	84,780.80	0	0	0	0	0.00	5.00	42,390.40	211952.00	
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	1	0	0	1	41,392.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	41,392.00	41392.00	
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	2	0	0	2	5,197.68	1	0	0	1	2,598.84	0	0	0	0	0.00	0	0	0	0	0.00	3.00	2598.84	7796.52	
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	167.44	0.00	
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	111.30	0.00	
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.00	0.00	
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	1	0	0	1	38,100.97	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	38100.97	38100.97	
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9191.52	0.00	
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	724.88	0.00	
87	43212105-PR-L02	PRINTER, laser, colored	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7899.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
206	44103105-HX-B48	Ink Cartridge, HP L0572AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
212	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
214	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1892.80	0.00
216	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
217	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.20	0.00
218	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5062.40	0.00
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
220	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3337.36	0.00
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.00	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP95A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3432.00	0.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2916.16	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8475.00	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6903.40	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HF305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.60	0.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HF305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
239	44103103-HP-Y27	TONER CART, HP CE412A, (HF305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240	44103103-HP-M27	TONER CART, HP CE413A, (HF305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4465.80	0.00
242	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
243	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.08	0.00
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5787.60	0.00
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5203.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23623.60	0.00	
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17472.00	0.00	
FLAG OR ACCESSORIES																											
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	284.84	0.00	
PRINTED PUBLICATIONS																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.21	0.00	
FIRE FIGHTING EQUIPMENT																											
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	4	0	0	4	4,576.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	1144.00	4576.00	
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5613.25	0.00	
CONSUMER ELECTRONICS																											
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	1	0	0	1	6,415.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	6415.64	6415.64	
FURNITURE AND FURNISHINGS																											
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00	
295	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.04	0.00	
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38.41	0.00	
300	60121534-ER-P01	ERASER, plastic/rubber	piece	2	0	0	2	8.74	1	0	0	1	4.37	1	0	0	1	4.37	1	0	0	1	4.37	5.00	4.37	21.85	
301	60121524-SP-G01	SIGN PEN, black	piece	5	1	1	7	141.82	5	2	1	8	162.08	5	1	1	7	141.82	5	2	1	8	162.08	30.00	20.26	607.80	
302	60121524-SP-G02	SIGN PEN, blue	piece	2	2	2	6	121.56	2	2	2	6	121.56	2	2	2	6	121.56	2	2	2	6	121.56	24.00	20.26	486.24	
303	60121524-SP-G03	SIGN PEN, red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	20.26	0.00	
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
2	40101701-AC-S01	Air Conditioning Unit, Split Type		0	0	0	0	0.00	1	0	0	1	35,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	35000.00	35000.00	
3	44111905-WB-N01	White Board		0	0	0	0	0.00	1	0	0	1	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3500.00	3500.00	
4	44111911-WB-D01	White Board, Digital		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
5	52161505-TV-S01	SMART Television		0	0	0	0	0.00	2	0	0	2	96,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	48000.00	96000.00	
6	52161520-MC-M01	Microphone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
7	52161512-SP-K01	Speakers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
8	32101514-AM-P01	Amplifier		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
9	52161517-EQ-E01	Equalizer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
10	46171615-HD-C01	HD Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
11	45121504-DS-C01	DSLR Camera		1	0	0	1	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	40000.00	40000.00	
12	45121516-VH-C01	HD Video Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
13	45121506-VC-C01	Video Conference Equipment		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
14	39112102-LB-B01	LED bulb		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
16	43212104-PI-C01	PRINTER, Inkjet, Color		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
17	43212105-PP-001	Portable Printer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
18	43211509-AT-001	Android Tablet		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
19	43222610-HS-001	Hub/Switches		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
20	43222609-NR-001	Network Routers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
21	43222640-WA-P01	Wireless Access Point		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
22	43211711-SF-001	Scanner, Flatbed		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
24	81112306-MF-P01	Multi Function PRINTER		0	0	0	0	0.00	2	0	0	2	42,000.00	2	0	0	2	42,000.00	0	0	0	0	0.00	4.00	21000.00	84000.00	
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)		1	1	1	3	11,025.00	1	1	0	2	7,350.00	1	1	0	2	7,350.00	0	0	0	0	0.00	7.00	3675.00	25125.00	
26	43191501-MP-001	Mobile Phone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations		1	0	0	1	5,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	5250.00	5250.00	
29	60104701-SP-001	Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
32	46181502-BF-V01	Bullet proof vest		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
33	25172502-WW-001	Wheels, _____ (type of vehicle)		0	0	0	0	0.00	1	0	0	1	150,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	150000.00	150000.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
34	40161513-FF-001	Fuel Filters		0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00		
35	48101710-DW-F01	Drinking Water/ Fountain		0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00		
36	26111729-AB-001	Auto Battery		0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00		
37		Copy Paper, sub 18 (Short)	reams	1	1	1	3	551.25	2	1	2	5	918.75	1	1	1	3	551.25	2	1	1	4	735.00	15.00	183.75	2756.25
38		Copy Paper, sub 20 (Short)	reams	2	1	1	4	819.00	2	1	1	4	819.00	2	1	1	4	819.00	1	1	1	3	614.25	15.00	204.75	3071.25
39		Photo Papsr	pack	1	1	1	3	472.50	1	1	1	3	472.50	1	1	1	3	472.50	1	1	1	3	472.50	12.00	157.50	1890.00
40		Document File Folder (side holes) 3"	piece	25	0	0	25	4,725.00	25	0	0	25	4,725.00	50	0	0	50	9,450.00	25	0	0	25	4,725.00	125.00	189.00	23625.00
41		Daily Time Record Form	pack	50	0	0	50	778.50	25	0	0	25	389.25	25	0	0	25	389.25	50	0	0	50	778.50	150.00	15.57	2335.50
42		Laminating Sheet	pack	1	1	1	3	2,100.00	1	1	1	3	2,100.00	1	1	1	3	2,100.00	1	1	1	3	2,100.00	12.00	700.00	8400.00
43		Table calendar	piece	8	0	0	8	960.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	120.00	960.00
44		2022 Planner	piece	20	0	0	20	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	150.00	3000.00
45		Sticker paper	pack	2	2	2	6	283.50	2	2	2	6	283.50	2	2	2	6	283.50	2	2	1	5	236.25	23.00	47.25	1086.75
46		Sticky Notes	pack	5	0	0	5	300.00	5	0	0	5	300.00	5	0	0	5	300.00	5	0	0	5	300.00	20.00	60.00	1200.00
47		CIWD Official Receipt (on line)	box	5	0	0	5	25,000.00	0	0	0	0	0.00	5	0	0	5	25,000.00	0	0	0	0	0.00	10.00	5000.00	50000.00
48		CIWD Billing Statement of Account	box	2	2	2	6	32,823.00	2	2	2	6	32,823.00	2	2	2	6	32,823.00	2	2	2	6	32,823.00	24.00	5470.50	131292.00
49		Adding Machine Tape	pack	1	0	0	1	84.00	1	0	0	1	84.00	1	0	0	1	84.00	1	0	0	1	84.00	4.00	84.00	336.00
50		Adding Machine Ribbon	piece	5	0	0	5	435.75	3	0	0	3	261.45	5	0	0	5	435.75	2	0	0	2	174.30	15.00	87.15	1307.25
51		Board Paper	pack	1	0	0	1	42.50	2	0	0	2	85.00	1	0	0	1	42.50	1	0	0	1	42.50	5.00	42.50	212.50
52		Columnar Book (24 columns)	piece	2	0	0	2	147.00	1	0	0	1	73.50	2	0	0	2	147.00	1	0	0	1	73.50	6.00	73.50	441.00
53		Columnar Book (20 columns)	piece	1	0	0	1	73.50	0	0	0	0	0.00	1	0	0	1	73.50	0	0	0	0	0.00	2.00	73.50	147.00
54		Columnar Book (12 columns)	piece	1	0	0	1	42.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	42.00	42.00
55		Columnar Book (6 columns)	piece	1	1	1	3	126.00	1	1	1	3	126.00	1	1	1	3	126.00	1	1	1	3	126.00	12.00	42.00	504.00
56		Plastic Cover (33 mm)	yards	5	0	0	5	1,575.00	5	0	0	5	1,575.00	5	0	0	5	1,575.00	0	0	0	0	0.00	15.00	315.00	4725.00
57		Ballpen (Black)	piece	250	250	74	574	3,013.50	250	250	200	700	3,675.00	250	250	200	700	3,675.00	250	250	50	550	2,887.50	2,524.00	5.25	13251.00
58		Ballpen (Refill)	piece	1	0	0	1	180.00	1	0	0	1	180.00	1	0	0	1	180.00	1	0	0	1	180.00	4.00	180.00	720.00
59		Fastener, Long	box	1	0	0	1	78.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	78.75	78.75
60		Push Pin	box	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	89.25	0	0	0	0	0.00	1.00	89.25	89.25
61		Double Tape	piece	1	1	1	3	94.50	2	1	1	4	126.00	2	1	1	4	126.00	2	1	1	4	126.00	15.00	31.50	472.50
62		Rechargeable Battery and Charger	set	1	0	0	1	787.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	787.50	787.50
63		Rechargeable Battery AA	piece	3	0	0	3	337.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	112.50	337.50
64		Typewriter Ribbon	piece	1	0	0	1	36.75	1	0	0	1	36.75	1	0	0	1	36.75	0	0	0	0	0.00	3.00	36.75	110.25
65		EPSON L5190 Ink, Black	bottle	9	9	9	27	9,922.50	9	9	9	27	9,922.50	9	9	9	27	9,922.50	9	9	9	27	9,922.50	108.00	367.50	39690.00
66		Epson L5190 Ink, Cyan	bottle	8	7	7	22	8,085.00	8	6	6	20	7,350.00	6	6	6	18	6,615.00	7	6	6	19	6,982.50	79.00	367.50	29032.50
67		Epson L5190 Ink, Magenta	bottle	8	7	7	22	8,085.00	8	6	6	20	7,350.00	6	6	6	18	6,615.00	7	6	6	19	6,982.50	79.00	367.50	29032.50
68		Epson 5190 Ink, Yellow	bottle	8	7	7	22	8,085.00	8	6	6	20	7,350.00	6	6	6	18	6,615.00	7	6	6	19	6,982.50	79.00	367.50	29032.50


Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
69	Epson Ink L210, Black	bottle	1	1	1	3	1,020.00	1	1	1	3	1,020.00	1	1	1	3	1,020.00	1	1	1	3	1,020.00	12.00	340.00	4080.00	
70	Epson Ink L210, Cyan	bottle	1	1	1	3	1,020.00	1	1	1	3	1,020.00	1	1	0	2	680.00	1	1	0	2	680.00	10.00	340.00	3400.00	
71	Epson Ink L210, Magenta	bottle	1	1	1	3	1,020.00	1	1	1	3	1,020.00	1	1	0	2	680.00	1	1	0	2	680.00	10.00	340.00	3400.00	
72	Epson Ink L210, Yellow	bottle	1	1	1	3	1,020.00	1	1	1	3	1,020.00	1	1	0	2	680.00	1	1	0	2	680.00	10.00	340.00	3400.00	
73	Epson Ink L6170, Black	bottle	2	2	1	5	1,995.00	2	2	1	5	1,995.00	2	2	1	5	1,995.00	2	2	1	5	1,995.00	20.00	399.00	7980.00	
74	Epson Ink L6170, Cyan	bottle	1	1	0	2	798.00	1	1	0	2	798.00	1	1	0	2	798.00	1	1	0	2	798.00	8.00	399.00	3192.00	
75	Epson Ink L6170, Yellow	bottle	1	1	0	2	798.00	1	1	0	2	798.00	1	1	0	2	798.00	1	1	0	2	798.00	8.00	399.00	3192.00	
76	Epson Ink L6170, Magenta	bottle	1	1	0	2	798.00	1	1	0	2	798.00	1	1	0	2	798.00	1	1	0	2	798.00	8.00	399.00	3192.00	
77	Epson Ink L360, Black	bottle	2	1	1	4	1,440.00	2	1	1	4	1,440.00	1	1	1	3	1,080.00	1	1	1	3	1,080.00	14.00	360.00	5040.00	
78	Epson Ink L360, Cyan	bottle	1	0	0	1	360.00	1	0	0	1	360.00	1	0	0	1	360.00	1	0	0	1	360.00	4.00	360.00	1440.00	
79	Epson Ink L360, Yellow	bottle	1	0	0	1	360.00	1	0	0	1	360.00	1	0	0	1	360.00	1	0	0	1	360.00	4.00	360.00	1440.00	
80	Epson Ink L360, Magenta	bottle	1	0	0	1	360.00	1	0	0	1	360.00	1	0	0	1	360.00	1	0	0	1	360.00	4.00	360.00	1440.00	
81	Dot Matrix FX217511 Ribbon	piece	2	2	2	6	3,876.00	2	2	2	6	3,876.00	2	2	2	6	3,876.00	2	2	2	6	3,876.00	24.00	646.00	15504.00	
82	Dot Matrix LX310 Ribbon	piece	2	2	2	6	960.00	2	2	2	6	960.00	2	2	2	6	960.00	2	2	2	6	960.00	24.00	160.00	3840.00	
83	Mouse Pad	piece	1	0	0	1	315.00	1	0	0	1	315.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	315.00	630.00	
84	Copier Machine Full with Feeder	unit	0	0	0	0	0.00	1	0	0	1	95,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	95000.00	95000.00	
85	Biometrics Face/Eye Scanner	piece	1	0	0	1	32,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	32000.00	32000.00	
86	Laminator	unit	1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3000.00	3000.00	
87	Intercom	unit	12	0	0	12	42,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	3500.00	42000.00	
88	Swivel Chair	piece	1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	5000.00	5000.00	
89	Bill Counter Machine	unit	1	0	0	1	5,775.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	5775.00	5775.00	
90	Adding Machine	unit	1	0	0	1	4,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	4100.00	4100.00	
91	Petty Cash Box	piece	1	0	0	1	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	450.00	450.00	
92	Emergency Light	unit	0	0	0	0	0.00	2	2	2	6	12,600.00	1	0	0	1	2,100.00	0	0	0	0	0.00	7.00	2100.00	14700.00	
93	Computer Table	piece	1	0	0	1	4,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	4200.00	4200.00	
94	3 Layer Filing Tray	piece	0	1	1	2	700.00	0	1	1	2	700.00	0	1	1	2	700.00	0	1	0	1	350.00	7.00	350.00	2450.00	
95	Smoke Detector Battery	piece	7	0	0	7	8,820.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7.00	1260.00	8820.00	
96	Fire Extinguisher (Refill) 10 kg, dry chemical	piece	2	1	1	4	4,000.00	1	1	1	3	3,000.00	2	1	1	4	4,000.00	2	1	1	4	4,000.00	15.00	1000.00	15000.00	
97	Wireless Adapter 15mbps	piece	1	0	0	1	900.00	0	0	0	0	0.00	1	0	0	1	900.00	0	0	0	0	0.00	2.00	900.00	1800.00	
98	Sando Bag HD Small	pack	5	5	0	10	735.00	5	5	5	15	1,102.50	5	5	0	10	735.00	5	5	5	15	1,102.50	50.00	73.50	3675.00	
99	Sando Bag HD Medium	pack	10	10	5	25	2,362.50	10	10	5	25	2,362.50	10	10	5	25	2,362.50	10	10	5	25	2,362.50	100.00	94.50	9450.00	
100	Sando Bag HD Jumbo	pack	5	5	0	10	2,152.50	5	5	5	15	3,228.75	5	5	0	10	2,152.50	5	5	5	15	3,228.75	50.00	215.25	10762.50	
101	Disposable Gloves/100	boxes	1	0	0	1	33.60	0	0	0	0	0.00	1	0	0	1	33.60	0	0	0	0	0.00	2.00	33.60	67.20	
102	Dishwashing Soap	bottle	2	2	2	6	630.00	2	2	2	6	630.00	2	2	2	6	630.00	2	2	2	6	630.00	24.00	105.00	2520.00	
103	Doormat (small)	piece	1	1	1	3	126.00	1	1	1	3	126.00	1	1	1	3	126.00	1	1	1	3	126.00	12.00	42.00	504.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
104	Doormat (big)	piece	1	0	0	1	480.00	1	0	0	1	480.00	1	0	0	1	480.00	0	0	0	0	0.00	3.00	480.00	1440.00
105	Toothpaste Sachet	piece	7	7	6	20	9,620.00	7	7	6	20	9,620.00	7	6	6	19	9,139.00	7	5	4	16	7,696.00	75.00	481.00	36075.00
106	Toilet Freshener	piece	10	10	5	25	1,500.00	10	10	6	26	1,560.00	10	10	5	25	1,500.00	10	10	6	26	1,560.00	102.00	60.00	6120.00
107	Digital Thermometer	unit	1	0	0	1	3,150.00	1	0	0	1	3,150.00	1	0	0	1	3,150.00	1	0	0	1	3,150.00	4.00	3150.00	12600.00
108	Bar Soap	piece	20	20	15	55	1,732.50	20	10	10	40	1,260.00	20	10	10	40	1,260.00	20	10	10	40	1,260.00	175.00	31.50	5512.50
109	Disposable Face Mask (3 ply)	box	100	100	100	300	47,250.00	100	100	100	300	47,250.00	100	100	100	300	47,250.00	100	100	100	300	47,250.00	1,200.00	157.50	189000.00
110	Face Shield	piece	50	50	50	150	2,250.00	50	50	50	150	2,250.00	50	50	50	150	2,250.00	50	50	50	150	2,250.00	600.00	15.00	9000.00
111	Alcohol Dispenser (battery Operated)	piece	4	0	0	4	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	750.00	3000.00
112	Alcohol Spray (for employees)	piece	100	0	0	100	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	30.00	3000.00
113	Blood Pressure Monitor Apparatus	piece	1	0	0	1	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	4500.00	4500.00
114	Wheelchair	piece	1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	5000.00	5000.00
115	Steel Cabinet	piece	1	0	0	1	15,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	15750.00	15750.00
116	Toner Kit for Copier Machine	piece	2	1	1	4	34,000.00	2	1	1	4	34,000.00	1	1	1	3	25,500.00	2	1	1	4	34,000.00	15.00	8500.00	127500.00
117	Meter Reading Device with Printer	unit	0	0	0	0	0.00	1	0	0	1	350,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	350000.00	350000.00

A. TOTAL		P	2,597,899.06
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	259,789.91
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B+ C)		P	2,857,688.97
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

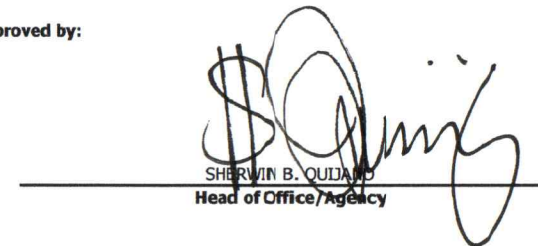


 MACKY L. PUA
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available: Approved by:



 NORMA C. GARRIDO
 Accountant / Budget Officer



 SHERWIN B. OUDANO
 Head of Office/Agency

Date Prepared: August 31, 2021